

At a regular meeting of the County School Board of Northumberland County held in the Northumberland County School Board Office at 6:00 p.m., May 12, 2008, the following members were present:

Mr. Lee Scripture, chairman  
Mrs. Myrtle Phillips  
Ms. Susan Smith  
Mrs. Lois Brann, clerk  
Mr. David C. Stables, division superintendent

Also present was Mr. Dale Wittler, assistant superintendent.

The meeting was called to order by the chairman, and a quorum was established. The chairman led the Pledge of Allegiance.

A motion to approve the minutes of the April 14, 2008, regular meeting was unanimously approved on motion by Ms. Smith.

The agenda was approved as amended under IX. New business, B.1. Resolution to name third party administrator for 403(b) plans on motion by Ms. Smith and carried unanimously.

Northumberland County VSBA Regional Art Contest winners Ulysses Bates and Amber Harris and participant Mary Katherine Hall were recognized. Also present was Schyler Anderson, 2006-2007 winner. Amy Lamb was recognized as receiving the VA Tech Excellence in Education Award.

Hutt Williams presented the board with an overview of the activities of the NHS guidance department and information on dual enrollment and AP course offerings.

Mr. Stables reported on the progress of the new school and gave the board a schedule of the hearings on the 2008-2009 budget by the board of supervisors.

On motion by Ms. Smith and carried unanimously, the board approved expenditures in the amount of \$310,772.61 as listed on warrants 55596 through 55748 (with the exception of warrant #55638).

Mrs. Phillips moved for approval of the 2008-2009 Food Service Budget in the amount of \$589,869.00 and the following meal prices:

- NHS and NMS lunch                   \$1.85
- NHS and NMS breakfast            1.15

- NES lunch 1.75
- NES breakfast 1.15
- Adult breakfast 1.35
- Adult lunch 2.60

Reduced:

- Lunch .40
- Breakfast .30

The motion was carried unanimously.

The proposed Northumberland County Special Education Plan was approved as presented on motion by Ms. Smith and carried unanimously.

The following NHS dual enrollment and AP courses were unanimously approved on motion by Mrs. Phillips:

Dual Enrollment (Placement Test required and will be administered at the end of May after SOLs):

English 12 (RCC ENG 111/112)  
 Pre-Calculus II (Trigonometry)/Statistics (RCC MTH 164/240)  
 Spanish IV (RCC SPA 20 1/202)  
 Teacher's for Tomorrow (RCC SDV 101/110)  
 Keyboarding (RCC AST 101/102)  
 Accounting RCC (ACC III)  
 Business Management (RCC BUS 100/236)  
 Word Processing I & Office Administration (RCC AST 14 1/243)  
 Computer Information Systems (ITE 100/140)  
 EMS(RCCEMS 111/113/120)

By Semester

(College Provides Instruction)

Fall

MTH 164 Pre-Calculus II, 3 cr.  
 MTH 270 Statistics, 3 cr.

(High School Provides Instruction)

Fall

ACC 111 Accounting 1, 4 cr.  
 AST 101 Keyboarding 1,3 cr.  
 AST 143 Word Processing 1, 3 cr.  
 BUS 100 Introduction to Business, 3cr.  
 EMS I11 Emergency Medical Technician-B Basic 1, 3 cr.  
 ENG 111 College Composition 1,3 cr.

ITE 100 Introduction to Information Systems, 3 cr.  
SDV 101 Orientation to Education, 3cr. -juniors (proposed)  
SDV 110 Orientation to Teaching as a Profession. 3 cr. - seniors  
(proposed)  
SPA 201 Intermediate Spanish I, 4 cr.

Spring

ACC III Continued - Accounting I, 4 cr.  
AST 102 Keyboarding II, 3 cr.  
AST 243 Office Administration 1, 3 cr.  
EMS 113 Emergency Medical Technician-Basic II, 3 cr.  
EMS 120 Emergency Medical Technician - Basic Clinical, I cr.  
ENG 112 College Composition II, 3cr.  
ITE 140 Spreadsheet Software, 4cr.  
BUS 236 Communication in Management, 3 cr.  
SDV 101 Continued - Orientation to Education, 3 cr. (proposed)  
SDV 110 Continued - Orientation to Teaching as a Profession. 3  
cr. (proposed)  
SPA 202 Intermediate Spanish II, 4 cr.

AP Courses:

AP US History  
AP Government  
AP Statistics  
AP English  
AP Biology

Ms. Smith moved for approval of a special appropriation in the amount of \$14,066.66 for CMPT reimbursement for special education aides. The motion was carried unanimously.

A resolution naming AdMin Solutions, LLC, as the board's third party administrators for 403(b) plans was unanimously adopted on motion by Mrs. Phillips.

*In response to recently released IRS regulations establishing a requirement for written documentation of the 403(b) tax sheltered annuity program offered to employees of Northumberland County Public Schools ("the District"), the District wishes to retain the services of AdMin Solutions, LLC as the Third Party Administrator for its 403(b) plan.*

*RESOLVED, that the Board does hereby retain the services of AdMin Solutions, LLC as the Third Party Administrator for its 403(b) Plan.*

*FURTHER RESOLVED that the Board authorizes David C. Stables, III, to act on the Board's behalf with respect to this plan, and to take any and all actions necessary or desirable to implement, maintain and administer the District's 403(b) Plan in accordance with the Board's intentions, and with all applicable state and federal Laws.*

At 7:10 p.m., Mrs. Phillips moved that the meeting become an executive meeting as provided by Section 2.1-344.1 (A) of the Code of Virginia for the discussion of the performance of division employees which is authorized by Section 2.1-344(A)(1) of the Code of Virginia, and the consideration of a recommendation for disciplining a student enrolled in the school division, as authorized by Section 2.1-344 (A)(2) of the Code of Virginia. The motion was carried unanimously.

The meeting was reconvened at 7:17 p.m. on motion by Ms. Smith and carried unanimously.

A motion for approval of the following certification was made by Ms. Smith and carried with all members voting 'yes.'

WHEREAS, the Northumberland County School Board has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.1-344.2 (D) of the Code of Virginia requires a certification by this School Board that such executive meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Northumberland County School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed, or considered.

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Clerk of the Board  
May 12, 2008

Ms. Smith moved for approval of the following actions and the motion was carried unanimously:

Appointments for 2008-2009

Adam J. Letizia, NMS special education teacher

Resignations and Retirements

Sandra Ward, Ph.D., NHS biology teacher, resignation

Rebecca Livermon, NES special education teacher, retirement

Approval of Substitute Teachers

Veda A. Payne, pending completion of paperwork

Lasandra Davis, pending completion of paperwork

Kendal T. Pinkard, pending completion of paperwork

Request for Exception to Personal Leave Policy

E. Gayle Orem is requesting to use a personal leave day on Friday, May 23

Student Matters

Student #2008-15--suspended 10 days for being in possession of alcohol on school grounds

Student #2008-16--suspended 10 days for being in possession of alcohol on school grounds

Student #2008-17--assign to alternative school, possession of over the counter pills/corricidin DM

Student #2008-18--homebound, possession of marijuana, already attending the Alternative School

Student #2008-19--expulsion, possession and distribution of marijuana

Student #2008-20--expulsion, smoking on school bus

Student #2008-21--transfer to Adult Education Program

Student #2008-22--expulsion, possession of over-the-counter pills/corricidin

Student #2008-23--expulsion, possession of over-the-counter pills/corricidin

Student #2008-24--assign to alternative school

Student #2008-25--assign to alternative school

The meeting was adjourned at 7:41 p.m.

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CHAIRMAN

CLERK